

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

**AGENDA**

November 3, 2021

A regular meeting of the Saint Clair Area School District Board of School Directors will be held at 6:00 PM on November 3, 2021 immediately after the Work Session in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

|                    |                |
|--------------------|----------------|
| Virginia Bartashus | <u>Present</u> |
| Scott Clews        | <u>Present</u> |
| Jennifer Fegley    | <u>Present</u> |
| Michael Holobetz   | <u>Present</u> |
| Thomas Kaledas     | <u>Present</u> |
| Bernard Kuperavage | <u>Present</u> |
| Erin Murhon        | <u>Absent</u>  |
| Dr. Erin Portland  | <u>Absent</u>  |
| Jeanette Zembas    | <u>Absent</u>  |

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Jennifer Buletza, Principal; and Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on October 6, 2021 from 6:44 PM to 7:50 PM and October 19, 2021 from 5:10 PM to 5:35 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Kaledas and Holobetz to approve the following motions:  
(Presented prior to Meeting)  
Approval of Minutes of October 6, 2021  
Approval of Invoices presented for payment  
Approval of the Treasurer’s Report for the period ending September 30, 2021  
Approval of the Tax Report for the period ending September 30, 2021  
Approval of the Cafeteria Fund Report for the month of September  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
8. Moved by Bartashus and Fegley to approve the Service Access Management, Inc. (SAMS) Coordination Agreement as presented.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
9. Moved by Clews and Holobetz to approve the following Leave without Pay Request for Employee ID: 3004 beginning October 29, 2021  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
10. Moved by Fegley and Holobetz to approve a change in assignment for Robin Owens’ from Part Time Special Education Secretary to Per Diem effective November 15, 2021.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
11. Moved by Bartashus and Clews to accept Angel Zapolsky’s (Part-time Paraprofessional) letter of resignation effective October 29, 2021 as presented.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
12. Moved by Holobetz and Kaledas to approve Ashley Sleva as a Substitute Nurse at rate of \$100.00 per day.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
13. Moved by Clews and Bartashus to approve the following Superintendent’s Motions as presented:  
Approval of Title I Policies/Guidelines: Parent and Family Engagement Policy for Title I – St. Clair Area School District, Parent and Family Engagement Policy for Title I – St. Clair Elementary Middle School, Language Instruction for English Learners Description and Guidelines  
**VOICE VOTE:**  
Ayes: 6      Nays: 0      Absent: 3
14. Moved by Kaledas and Clews to add the following agenda item – Respository Sale 54-02-0418.000.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.
15. Moved by Clews and Holobetz to approve Respository Sale No. 54-02-0418.000 as presented.  
**ROLL CALL:**  
All members present voted. Motion passed 6 – 0.

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| REMARKS |
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16. Moved by Bartashus and Clews that the meeting be adjourned at 6:45 P.M.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

**IMPORTANT DATES:**

November 8, 2021

Act 80 and Parent/Teacher  
Conference

November 24, 2021

12:00 PM Dismissal

November 25 – 29, 2021

Fall Break

December 1, 2021

Reorganization/Board Meeting @  
6:00 PM

Respectfully Submitted,

Thomas Kaledas  
Board Secretary